



## DIOCESE OF SINGAPORE

### VICAR / PIC / DEAN'S ENDORSEMENT FOR AN APPLICATION TO REGISTER FOR PRIMARY ONE IN AN ANGLICAN SCHOOL UNDER PHASE 2B FORM

THIS IS THE ONLY FORM THAT WILL BE RECOGNISED BY OUR DIOCESAN SCHOOLS. PLEASE NOTE THAT THIS FORM AND REGISTRATION UNDER PHASE 2B DO NOT CONSTITUTE A GUARANTEE OF A PLACE IN OUR SCHOOLS.

#### Instructions to Church Admin:

1. Please conduct a visual verification of the information provided in this form by checking against original documents and DMP. E.g. birth certificate no. and names should tally and are as shown in NRIC, Birth Certificate and Passport, etc.
2. Please make a copy for retention by church office.
3. Please fill in the details of the supported and endorsed applications at the [link https://form.jotform.com/dioceasesingapore/P1Phase2B](https://form.jotform.com/dioceasesingapore/P1Phase2B) by **2 July 2024**.
4. Please note that this certification is to be issued only by the Vicar / Dean or designate.
5. Responses by the Vicar / Dean or designate should be marked with the **official church stamp** for authentication purposes.

#### Instructions to Parent/s:

1. Complete Section 1 of the form and submit the form with the supporting documents for endorsement as per the church's instructions.
2. Submit the official request for Phase 2B registration at the MOE website between **9 a.m. on Monday, 22 to 4.30 p.m. on Tuesday, 23 July 2024** (for more information refer to <https://www.moe.gov.sg/primary/p1-registration/how-to-register>). Supporting documents, not limited to, for attachment with online application are as follows:
  - (a) Endorsed parent's certificate of baptism and confirmation from The Diocese of Singapore,
  - (b) Endorsed Form A, and
  - (c) Other documents required by MOE.
3. There will be **no** in-person registration at schools.
4. The list of contacts for the schools as follow:

#### St Andrew's Junior School

Email address: [sajs@moe.edu.sg](mailto:sajs@moe.edu.sg)

Attn: Mr Lim Jin Yong / Mr Yeoh Liong Phin / Ms Nurlydia Liyana Binte Akbar Ali / Mdm Istifarah Binte Kamsani

Tel: 6288 4303

#### St Hilda's Primary School

Email address: [sthildasps@schools.gov.sg](mailto:sthildasps@schools.gov.sg)

Attn: Ms Yolande Koh / Mdm Suhaila

Tel: 6435 0211

#### St Margaret's School (Primary)

Email address: [stmargaretps@moe.edu.sg](mailto:stmargaretps@moe.edu.sg)

Attn: Miss Loh Wei Tiang / Ms Nur Syafawati Binte Roslan / Ms Nur Hidayah Johar

Tel: 6339 4247

VICAR / PIC / DEAN'S ENDORSEMENT FOR AN APPLICATION TO REGISTER FOR  
PRIMARY ONE IN AN ANGLICAN SCHOOL UNDER PHASE 2B

**SECTION 1:** (To be filled by Parent)

<b>Full Name of Child</b>	
<b>Birth Certificate No.</b>	
<b>School Applied For</b>	<input type="checkbox"/> St Andrew's Junior School <input type="checkbox"/> St Hilda's Primary School <input type="checkbox"/> St Margaret's Primary School Only one choice allowed

<b>Full Name of Father</b>	
<b>Mobile Number</b>	
<b>Email</b>	
<b>Name of Church</b>	
<b>Areas of Active Contribution to Church Life &amp; Ministry</b>	
	Cell/Care Group Leader's Name:
	Cell/Care Group Leader's Contact Number:

<b>Full Name of Mother</b>	
<b>Mobile Number</b>	
<b>Email</b>	
<b>Name of Church</b>	
<b>Areas of Active Contribution to Church Life &amp; Ministry</b>	
	Cell/Care Group Leader's Name:
	Cell/Care Group Leader's Contact Number:

Visual verification of names, IC and birth certificate number conducted by:

\_\_\_\_\_ Parish staff (Name)      \_\_\_\_\_ Parish staff (Signature)      \_\_\_\_\_ Date

**SECTION 2** (To be completed by Vicar / Priest-In-Charge (PIC) / Dean)

Criteria: Either parent must have **at least 3 stamps with Q1 being mandatory**.

Criteria	Please affix the relevant boxes with <b>CHURCH STAMP</b> if the answer is <b>'YES'</b>	
	FATHER	MOTHER
1. According to the DMP, have the child's parent/s been <u>Baptised AND Confirmed Members</u> of the Anglican church for at least the last 12 months?		
2. Have the child's parent/s been attending your parish's worship services at least twice a month (on average) over the last 12 months?		
3. Have the child's parent/s been actively contributing to the life and witness of your parish through serving and giving over the last 12 months?		
4. Have the child's parent/s been attending one of your parish care/cell groups at least once a month (on average) over the last 12 months?		

<b>EXCEPTIONAL CASES FOR EB ENDORSEMENT</b>	
Vicar's Explanation:	EB Endorsement:

**DECLARATION OF ENDORSEMENT BY VICAR / PIC / DEAN:**

I, \_\_\_\_\_ Vicar / PIC / Dean\* of \_\_\_\_\_  
(name of Vicar / PIC / Dean) (name of Parish / Deanery)  
 support the application of \_\_\_\_\_ to register for Primary One in an  
(name of child)  
 Anglican School under Phase 2B.

\_\_\_\_\_  
(Signature of Vicar / PIC / Dean & Date)

\* Please delete accordingly