DIOCESE OF SINGAPORE

VICAR / PIC / DEAN'S ENDORSEMENT FOR AN APPLICATION TO REGISTER FOR PRIMARY ONE IN AN ANGLICAN SCHOOL UNDER PHASE 2B FORM

THIS IS THE ONLY FORM THAT WILL BE RECOGNISED BY OUR DIOCESAN SCHOOLS. PLEASE NOTE THAT THIS FORM AND REGISTRATION UNDER PHASE 2B DO NOT CONSTITUTE A GUARANTEE OF A PLACE IN OUR SCHOOLS.

INSTRUCTIONS TO PARENT/S:

1. Complete Section 1 of the form and submit the form with the supporting documents for endorsement as per the church's instructions.

2. Submit the official request for Phase 2B registration at the MOE portal when it is activated (for more information refer to https://www.moe.gov.sg/primary/p1-registration/how-to-register). Supporting documents, not limited to, for attachment with online application are as follows:
   (a) Endorsed parent's certificate of baptism and confirmation from The Diocese of Singapore,
   (b) Endorsed Form A, and
   (c) Other documents required by MOE.

3. There will be **no** in-person registration at schools.

4. The list of contacts for the schools as follow:

   St Andrew's Junior School
   Email address: sajs@moe.edu.sg
   Attn: Mr Lim Jin Yong / Mdm Ng Yoke Choo / Mr Yeoh Liong Phin / Ms Nurlydia Liyana Binte Akbar Ali / Mdm Istifarah Binte Kamsani
   Tel: 6288 4303

   St Hilda's Primary School
   Email address: sthildasps@schools.gov.sg
   Attn: Ms Yolande Koh / Mdm Suhaila
   Tel: 6435 0211

   St Margaret's School (Primary)
   Email address: stmargaretps@moe.edu.sg
   Attn: Mr Kenneth Tan / Ms Nur Syafawati Binte Roslan / Ms Nur Hidayah Johar / Ms Marine Chew
   Tel: 6339 4247

VICAR / PIC / DEAN'S ENDORSEMENT FOR AN APPLICATION TO REGISTER FOR PRIMARY ONE IN AN ANGLICAN SCHOOL UNDER PHASE 2B

SECTION 1: (To be filled by Parent)

Full Name of Child	
Birth Certificate No.	
School Applied For	☐ St Andrew's Junior School ☐ St Hilda's Primary School ☐ St Margaret's School (Primary) Only one choice allowed

Full Name of Father	
NRIC (requested by MOE)	
Mobile Number	
Email	
Name of Church	
Areas of Active Contribution to Church Life & Ministry	 Cell/Care Group Leader's Name: Cell/Care Group Leader's Contact Number:

Full Name of Mother	
NRIC (requested by MOE)	
Mobile Number	
Email	
Name of Church	
Areas of Active Contribution to Church Life & Ministry	 Cell/Care Group Leader's Name: Cell/Care Group Leader's Contact Number:

Visual verification of names, IC and birth certificate number conducted by:

Parish staff (Name)	Parish staff (Signature)	Date

SECTION 2 (To be completed by Vicar / Priest-In-Charge (PIC) / Dean)

Criteria: Either parent must have **at least 3 stamps with Q1 being mandatory**.

Criteria	Please affix the relevant boxes with CHURCH STAMP if the answer is 'YES'	
	FATHER	**MOTHER**
1. According to the DMP, have the child's parent/s been Baptised AND Confirmed Members of the Anglican church for at least the last 12 months?		
2. Have the child's parent/s been attending your parish's worship services at least twice a month (on average) over the last 12 months?		
3. Have the child's parent/s been actively contributing to the life and witness of your parish through serving and giving over the last 12 months?		
4. Have the child's parent/s been attending one of your parish care/cell groups at least once a month (on average) over the last 12 months?		

DECLARATION OF SUPPORT BY VICAR / DESIGNATE / PIC / DEAN:

☐	Parent fulfills criteria	
☐	Seeking Education Board's Endorsement for criterion _____. *Send email to education@anglican.org.sg. Provide justification below.*	
		Signature of Vicar / Designate / PIC / Dean & Date

JUSTIFICATION:

<type here>

ENDORSEMENT BY EDUCATION BOARD:

☐	Supported	
		Revd David Lee, Education Board Chairman

PERMUTATIONS ALLOWED FOR ENDORSING FORM A

SCENARIO 1

	Father	**Mother**
According to the DMP, is the child's parent/s been Baptised and Confirmed Members of the Anglican Church of Singapore for at least the last 12 months?	**Fulfils**	
Have the child's parent/s been attending your parish's **worship services at least twice a month** (on average) over the last 12 months?	**Fulfils**	
Have the child's parent/s been actively contributing to the life and witness of your parish through **serving and giving over the last 12 months?**		
Have the child's parent/s been attending one of your **parish care/cell groups at least once a month** (on average) over the last 12 months?	**Fulfils**	

Scenario 1 is ok.
Parish can stamp and obtain the Vicar's signature.

SCENARIO 2

	Father	**Mother**
According to the DMP, is the child's parent/s been Baptised and Confirmed Members of the Anglican Church of Singapore for at least the last 12 months?	**Fulfils**	
Have the child's parent/s been attending your parish's **worship services at least twice a month** (on average) over the last 12 months?	**Vicar's Explanation in page 3 of Form A**	
Have the child's parent/s been actively contributing to the life and witness of your parish through **serving and giving over the last 12 months?**		
Have the child's parent/s been attending one of your **parish care/cell groups at least once a month** (on average) over the last 12 months?	**Fulfils**	

Scenario 2 is ok.
Vicar is able to establish that parent has a valid reason for being unable to fulfil any of Q2-4. Vicar to fill out section on "exceptional cases" and to obtain EB endorsement. Parish can stamp and Vicar can sign the application once EB provides the endorsement.

SCENARIO 3

	Father	Mother
According to the DMP, is the child's parent/s been Baptised and Confirmed Members of the Anglican Church of Singapore for at least the last 12 months?	**Transfer - Fulfils**	
Have the child's parent/s been attending your parish's **worship services at least twice a month** (on average) over the last 12 months?		
Have the child's parent/s been actively contributing to the life and witness of your parish through **serving and giving over the last 12 months?**	**Fulfils**	
Have the child's parent/s been attending one of your **parish care/cell groups at least once a month** (on average) over the last 12 months?	**Fulfils**	

Scenario 3 is ok.
This is a transfer case and endorsement can be made if:
   (a) Membership in Anglican Church is 12 months or more (Check DMP for Confirmation date);
   (b) Vicar from Parish 1 is able to provide validation of parent's active contribution in the life of the church to Vicar of Parish 2 (where application is made).

SCENARIO 4

	Father	Mother
According to the DMP, is the child's parent/s been Baptised and Confirmed Members of the Anglican Church of Singapore for at least the last 12 months?	**Fulfils**	
Have the child's parent/s been attending your parish's **worship services at least twice a month** (on average) over the last 12 months?		**Fulfils**
Have the child's parent/s been actively contributing to the life and witness of your parish through **serving and giving over the last 12 months?**		**Fulfils**
Have the child's parent/s been attending one of your **parish care/cell groups at least once a month** (on average) over the last 12 months?		**Fulfils**

Scenario 4 is NOT ok.
Either parent must fulfil the criteria of 3 stamps. No mix-match allowed.
Parish should not stamp and endorse the application. To send email to notify parent application is unsuccessful.

SCENARIO 5

	Father	Mother
According to the DMP, is the child's parent/s been Baptised and Confirmed Members of the Anglican Church of Singapore for at least the last 12 months?		
Have the child's parent/s been attending your parish's **worship services at least twice a month** (on average) over the last 12 months?		
Have the child's parent/s been actively contributing to the life and witness of your parish through **serving and giving over the last 12 months?**		**Fulfils**
Have the child's parent/s been attending one of your **parish care/cell groups at least once a month** (on average) over the last 12 months?		**Fulfils**

Scenario 5 is NOT ok.
Q1 is mandatory and either parent do not fulfil the mandatory and minimum number of criteria.
Parish cannot stamp and endorse the application. To send email to notify parent application is unsuccessful.